



# VINAYAKA MISSION'S RESEARCH FOUNDATION

(Deemed to be University under section 3 of the UGC Act 1956)

(Accredited by NAAC)

Prof.Dr.B.Jaykar, M.Pharm., Ph.D.,  
Registrar

Ref. No. VMRFDU/REG/2019-20/242,

19.03.2020

## CIRCULAR

To

**All Heads of the Institutions.**

Dear Sir / Madam,

I am by direction would like to inform that keeping in view of Corona Virus outbreak, vacation is declared from **20.03.2020 to 05.04.2020** for the teaching and non-teaching staff of all the constituent colleges and schools of Vinayaka Missions Research Foundations, Deemed to be University. However a minimum teaching and non-teaching staff has to be maintained on rotation. All the faculty members may work at home if the requirement arises.

The vacation for the students also extended till **05.04.2020**. Hence, all heads of the institutions are instructed to inform the students accordingly.

In case of Medical, Dental, Homoeopathy and Nursing Colleges wherever the patient care is provided, the respective head of the institution are authorized to prepare the duty schedule depending upon the requirement. If any emergency arises all the faculty members will be recalled immediately for duty.

All the institutions are requested to maintained the regular communication with the students and staff through electronic means and keep them fully informed so that there is no anxiety amongst the students, staff and parents.

All the institutions are requested to notify help line numbers / emails which students can access for their queries.

*B. Jaykar*  
REGISTRAR

Copy to:

1. The Vice Chancellor,
2. The Pro Vice Chancellor,
3. Officers of the University.

For kind information:

1. The Chancellor,
2. The Pro Chancellor.